2023-2024 Provost’s Common Curriculum Grant Competition for NEW COURSES

The University Senate recently approved the new Common Curriculum (CC) for Leadership and Global Citizenship to launch in Fall 2025, and the time has come to develop new courses for the CC Topics of Inquiry (TOIs). (For details of the approval, please see the University Senate CCC+ page).

There will be two separate grant competitions this year, one for revising existing courses that will transition to TOIs, and one for proposing brand new courses that will carry a TOI. This CFP is for NEW courses. The maximum amount that can be requested per course is $6500. You may submit more than one grant if you will be developing more than one course.

In order to be considered for this grant, courses must be brand new to UConn’s curriculum. All courses will be considered on their own merits, but we also highly encourage proposals for courses that:

A) Serve large numbers of students,
B) Are offered at multiple campuses, and/or
C) Fulfill the new TOI-1 Creativity: Design, Expression, Innovation area

Another area of interest is courses that might be considered for a Theme. The selection committee would be interested in seeing proposals that seek to create one or more courses with the specific goal of using them in a Theme. You may submit multiple proposals if you are proposing more than one course.

Proposals will be judged on the following main criteria:

- Clarity of the project’s objectives
- Relevance of the objectives for the Common Curriculum, both the overall purpose of the curriculum as well as the criteria specific to the TOIs
- Enhancement of the Common Curriculum
- Innovative or creative elements
- Plan for evaluation of student learning
- Appropriateness of budget

Proposal Submission

Each proposal should include:

1) Thorough but concise answers to the questions in the proposal form (see supplied form for technical guidelines and requirements)
2) A budget (using the supplied form) that gives a reasonably detailed explanation of how funds will be used
3) An emailed statement of support (see template) from the department or unit head of each dept/unit involved (i.e. a course that is cross-listed with another department should have two statements of support, etc.).

Due Date

Proposals are due by 11:59pm on November 17, 2023.

Submission
An electronic copy of the proposal, including the budget, should be sent to commoncurr@uconn.edu with the Subject Line “New Course Proposal - Provost’s Common Curriculum Grant.” Emails of support can be sent separately, but please be advised that proposals will not be considered for funding until the emails of support are received.

**Evaluation Committee**
Proposals will be reviewed by a committee of faculty and representatives from CCC+ subcommittees, the Instructional Design and Development Group in the Center for Excellence in Teaching and Learning, and colleagues with expertise in related areas.

**Requirements for Awarded Proposals**
Faculty who receive funding for their proposal will still need to submit a Curriculum Action Request (CAR) form and full syllabus for the course approval process once course development is complete. They must also submit a final report by the specified deadline (August 1, 2023). Awardedes will be encouraged to avail themselves of Center for Excellence in Teaching and Learning resources in instructional design.

**Timeline**
- Submission Deadline – November 17, 2023
- Awards announced – By the end of January 2024
- Funding for any supply requests paid out to awardees – By February/March 2024
- Progress report due – August 1, 2024
- Summer salary paid out to awardees who requested it (after Progress Report is received) – August 2024
- Course Action Request forms submitted to CCC+ – By October 20, 2024
- Course fully approved by University Senate before February 5, 2025
- Course taught for the first time – Between AY 24-25 and AY 25-26

**Contact**
Email Karen McDermott at karen.mcdermot@uconn.edu or commoncurr@uconn.edu with any technical questions. For pedagogical questions, contact Pamela Bedore at pamela.bedore@uconn.edu.